



**THE REVOLUTIONARY GOVERNMENT OF ZANZIBAR
THE SECOND VICE PRESIDENT OFFICE**

**REPORT ON FORMULATION OF NATIONAL OPERATIONAL
GUIDELINES FOR ZANZIBAR
DISASTER MANAGEMENT POLICY**

**PREPARED BY:
DISASTER MANAGEMENT DEPARTMENT
THE SECOND VICE PRESIDENT OFFICE
ZANZIBAR
DECEMBER 2012**

Contents

1.0	Introduction	2
2.0	Objective	2
3.0	Activities	2
4.0	Proceeding of the activities	3
5.0	Challenges	4
6.0	Conclusion.....	5

1.0 Introduction

Disaster Management Policy was formulated and endorsed in 2011. The policy aims at developing the necessary capacity for coordination and collaboration for comprehensive disaster management plans and programmes among all actors and at all levels. The Disaster Management Department (DMD) in the Second Vice President's Office acknowledged that efficient implementation of the policy throughout the different sectors and levels requires National Operational Guidelines which will provide a coordinated framework in the implementation of the policy. The Operational Guidelines seek to provide clarity of the scope and nature of interventions, and strategic direction and operational guidance for disaster management stakeholders. The guidelines will also focus on the procedures for risk reduction measures related to all types of hazards.

The main purpose of these Guidelines is to lay down the roles and responsibilities of different official and stakeholders, at National, District and Shehia levels and how coordination with the multi-tiered institutional mechanisms will be done. It will also emphasize the need for proper documentation of various activities for better planning, accountability and analysis. It also helps responders to immediately get a comprehensive picture of the situation and go in for immediate action.

2.0 Objective

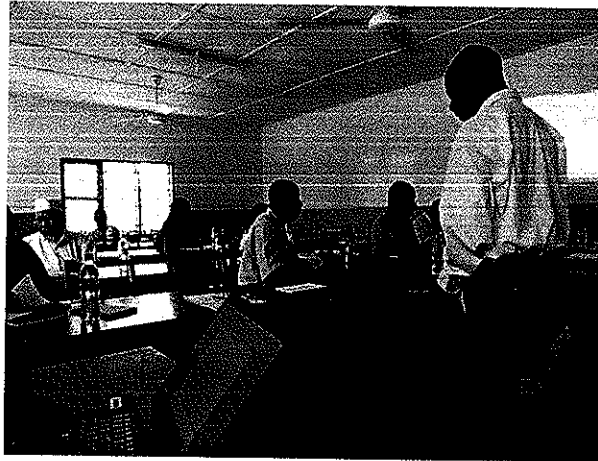
To ensure the achievement of the strategic goals of the Disaster Management Policy by setting out a National Operational Guidelines for the policy.

3.0 Activities

- Obtain consultancy services for National Operational Guidelines development.
- Develop a consultative process for discussion, dissemination and validation of the guidelines.

4.0 Proceeding of the activities

For the first and second quarters for the year 2012/2013, the activity was implemented by continuing conducting consultative meetings with the Technical Committee of the Second Vice President's Office which is composed of Directors in the office and their respective senior officers, stakeholders from sectoral departments and Urban and West districts disaster management committees in Unguja. In the course of the consultative meetings, the consultants explained to the workshop participants the process that was passed through towards having that Zero draft which is to be discussed in near future. Thus, as the document was already discussed by their counterparts at Pemba, they were also required to contribute what is thought could be helpful in making the document be implementable and meet the targeted outcome. In doing so, the participants were divided into groups and assigned tasks for each group. Among the assignments were to go through the document and identify any missing entity that could support structure and content of the document towards better understanding and implementation of the document.



Mr. Mohammed. The NOG assistant consultant described issues during group works

In general, the following comments were then raised by the participants:

- The policy strategies and objectives have to be clearly examined so as to articulate their respective guidelines.
- After the completion of the document, the simulation exercises should be made so as assure its practicability.
- The document has to use simplified language so that all potential disaster management stakeholders to understand the content and be able to work on it accordingly.

5.0 Challenges

Apart from late funds disbursement which somehow slowed down the starting of the project activities, Mv. Skagit accident operation also had a remarkable intervention in the pace of project activities in these two quarters.

6.0 Conclusion

The work with developing the National Operational Guidelines is well under way and the target of discussing the draft of the document has been met despite the initial challenges and delays. The consultative meetings with other disaster management committees of South, Central, North A and North B districts and finalizing process of the document including dissemination will follow in last two quarters of 2012/2013.